

UNLIMITED...

Main Commission Full application form 2019

This is a Word document version of the Full Application form for an Unlimited Main Commission Award. You may like to use this to work on the content of your application outside of the online portal, before submitting online at www.apply.artsadmin.co.uk.

Please tell your Key Contact if you have experienced any access barriers with the online portal, and Unlimited will make arrangements for you to fill in this Word document instead. You will then need to submit this form as an attachment to an email and send to your Key Contact. Once your application has been received, you will receive a confirmation email.

For advice and support about how to fill out the application form, please consult the [Frequently Asked Questions](#).

If you need any assistance with the language and terminology in this application, or your eligibility for a Main Commission Application, contact your Unlimited Key Contact and they will arrange support for you.

If you need any assistance with the language and terminology in this application get in touch with your Unlimited Key Contact and they will be able to clarify this for you.

Application deadline: **Monday 11 February 2019, 12 noon**

Delivered by



**ARTS
ADMIN.**

Funded by



Supported using public funding by
**ARTS COUNCIL
ENGLAND**



1. Equal Opportunities Monitoring Information

This information will be detached from your application and used to evaluate our activity internally. It also really helps us to make a case for our work with existing and potential funders so please do help us by completing it. If applying as a collective / organisation, this should be completed for the lead applicant / artist.

All information provided is confidential.

I prefer not to provide this information.

Please identify your gender.

- Female
- Male
- Other _____ (Please specify)
- I do not wish to disclose this information

Please indicate your age category.

- 18-24
- 25-34
- 35- 44
- 45- 54
- 55-64
- 65+
- I do not wish to disclose this information

Please indicate the ethnic category that best represents you. As you make your decision, please think about what ethnic groups means to you, that is, how you see yourself. Your ethnicity is a mixture of culture, religion, skin colour, language and the origins of yourself and your family. It is not the same as nationality.

White

- British
- Irish
- Any other White background_____ (please state)

Asian or Asian British

- Asian Bangladeshi
- Asian Indian
- Asian Pakistani
- Any other Asian background_____ (please state)

Black or Black British

- Black African
- Black Caribbean
- Any other black background _____ (please state)

Chinese or other ethnic group

- Chinese
- Any other _____ (please state)

Dual Heritage

- Dual Asian and White
- Dual Black African and White
- Dual Black Caribbean and White
- Dual Chinese and White

- Any other ethnic group and/or background _____ (please state)

- Not known/ I do not wish to disclose this information

Please indicate the sexual orientation category that best represents you.

- Lesbian
- Gay
- Bisexual
- Heterosexual
- Any other (please specify: _____)
- I do not wish to disclose this information

Please indicate the highest level of education that you hold.

- No formal education
- Secondary school / high school
- Foundation Year or Diploma
- University degree (first degree held)
- Postgraduate degree
- Another type of degree/course
- I do not wish to disclose this information

2. Eligibility Questions

- I confirm that the project is led by a disabled artist / company based in England or Wales. ***required**

I understand that projects will need to have a minimum of 10% match funding (cash or in-kind). ***required**

I understand that commissions must be touring / being presented by Spring 2020. I confirm that this project fits that timescale. ***required**

3. Personal information

Lead artist/organisation full name: ***required**

Contact first name: ***required**

Contact surname: ***required**

Contact email address: ***required**

Contact telephone:

Other method of communication, e.g. Skype:

Preferred method of communication:

phone

email

Skype

no preference

The lead artist / organisation is based in: ***required**

England: North region

England: Midlands

England: South East

England: South West

England: London

Wales

4. Supporting Documents

You may provide some examples of previous work, and/or documentation of any Research and Development already undergone for this project. These elements help to illustrate your idea to the selection panel and support your application.

Websites (URL):

You can add links to up to three other websites or locations of other documented work online.

[] I understand that should I receive funds, the images and/or video footage submitted might be used for marketing purposes around the Unlimited commissions launch, unless I enter 'private' in the description box for that image/video footage.

Do you want to add images?

Add up to six images. Attach images one at a time. JPEG, PNG or GIF images only. Maximum file size 3MB. Larger images may take time to attach. If your media is password protected please include the password.

Description (Maximum 100 words for each image):

Please provide a short description of the content of your image for visually impaired panel members, and image credits.

Do you want to add a video?

You can include a video up to three minutes in length. We will only watch the first three minutes of any longer videos. If your media is password protected, please include the password.

Add video URL (for example, YouTube or Vimeo)

Video description (Maximum 100 words):

Please provide a short description of the content of your video for visually impaired panel members.

Do you want to add audio?

You can include a link to audio material up to three minutes in length as part of your application. Please be aware we will only listen to the first three minutes of any longer audio. If your audio link is password protected, please include the password.

Add audio URL (for example, SoundCloud)

Audio description (Maximum 100 words):

Please provide a short description of the content of your audio for deaf and hearing impaired panel members.

Documents

You may attach one Word document, or equivalent, featuring up to three examples of your work if it is text or document-based.
(Maximum of 15 pages)

5. Project details

Project title: ***required**

Producer or Producing Organisation name: ***required**
If you are Self-Producing, enter 'Self-Producing'.

The primary artform of the project is: ***required**
 Dance Literature Music
 Theatre Visual arts Combined arts
 Other

Project status ***required**
Please choose one.

The project has already undergone Research & Development, and is only applying for funds for Creation & Production and Showcasing & Presentation

The project has already undergone some Research & Development and is applying for more Research and Development, Creation & Production and Showcasing & Presentation

The project has not undergone any Research & Development and is applying for Research & Development, Creation & Production and Showcasing & Presentation

Project Summary: ***required**

Please give a summary of the project. If you are successful, this will be used by Unlimited for marketing and communications. Please refer to the FAQ for more guidance. Maximum 200 words.

Project Proposal: ***required**

Please describe the project and its aims. Please refer to the FAQ for more guidance on this section. Maximum 1000 words.

Project Details: Research & Development

Please only fill this in if you are including R&D in your activity. Please refer to the FAQ for guidance.

Maximum 500 words.

Project Details: Creation & Production **required*

Please refer to the FAQ for guidance.

Maximum 500 words.

Project Details: Showcasing & Presentation **required*

Please refer to the FAQ for guidance.

Maximum 500 words.

Project Timeline **required*

Please let us know the expected timeline of your project, and when you hope to start and complete each of the stages of the activity.

Please refer to the FAQ for guidance. Maximum 200 words.

Unlimited **required*

Please explain why you feel this project is right for Unlimited.

Please refer to the FAQ for guidance.

Maximum 200 words.

Access **required*

We expect works to be accessible to as wide an audience as possible, given the aesthetics of the work. Please describe how artists and audience access requirements will be addressed?

Please refer to the FAQ for guidance.

Evaluation **required*

Please detail what success would look like for your project, and how you intend to measure this. Maximum 200 words

6. Partnership Awards (optional)

In addition to the standard awards, we are working with a number of partners to offer Partnership Awards – these are optional.

Please refer to the 'Applying for a Main Commission 2019' document for the Partnership Awards criteria and more guidance.

Your Key Contact will tell you if you are shortlisted for a Partnership Award. If you wish to be considered for this joint funding, please tick the relevant box below and provide an answer.

Wellcome Collection Partnership Award

Please describe how your project meets the criteria for the Wellcome Collection Partnership Award, including details of the collaborators you will be working with or are intending to approach. Refer to the FAQ for more guidance.
Maximum 400 words.

Wellcome Collection Partnership Award Supporting Information

Please attach CV(s) or biography(ies), or details of the collaborators you intend to approach and why.

Farnham Maltings Partnership Award

Please describe how your project meets the criteria for the Farnham Maltings Partnership Award, including details of the collaborators you will be working with or are intending to approach. Refer to the FAQ for more guidance.
Maximum 400 words.

7. Budget

Full amount requested from Unlimited (in £GPB): ***required**

Budget Information ***required**

Please give us information about any match funding for your project and any additional in kind support you have.
Maximum 200 words

Please attach a detailed Project Budget here, please use the template supplied if possible. ***required**

8. About you

Professional Development ***required**

What are the innovative and ambitious aspects of the project in relation to the lead artists' practice? Please detail any training, mentoring or support planned to achieve these?

Maximum 300 words.

Lead artist/company biography or link to website ***required**

Maximum 100 words.

Producer biography or link to website ***required**

If you are self-producing, please detail your experience in this area here.

Maximum 100 words.

Peer endorsement. ***required**

A letter of recommendation, and/or press coverage (please attach)

2 pages maximum

9. Confirm and Submit

[] I have read the application guidelines and I confirm that I am eligible to apply and that the information in this application is true and accurate to the best of my knowledge. ***required**

SUBMIT by email

Please check your inbox for confirmation your application has been received and (if submitting via the online portal) for a copy of your full application as submitted. If you have not received a confirmation email, please contact us within 24 hours of the deadline so that we can support you.

Data Protection:

Shape Arts and Artsadmin deliver Unlimited in partnership and they are committed to best practice in the handling of personal and sensitive data, and careful compliance with requirements of GDPR. You can read Shape Arts and Artsadmin's policies on their websites

www.shapearts.org.uk/privacy-policy

www.artsadmin.co.uk/privacy-and-cookies

Comments and queries relating to how we use your information should be sent to our general enquiries info@weareunlimited.org.uk